



PS-CAMS CONSULTANT PORTAL

Using the System



Revised: 3/17

1 Overview	2-23
2 How To Enter HUB/DBE Information	25-39
3 How To Enter Projected vs Actual Information	41-61
4 PS-CAMS Utility Functions	63-64
5 PS-CAMS Contact Information	66-67

1	Overview	4-23
2	How To Enter HUB/DBE Information	25-39
3	How To Enter Projected vs Actual Information	41-61
4	PS-CAMS Utility Functions	63-64
5	PS-CAMS Contact Information	66-67

- PS-CAMS is an online system designed for use by firms and their project managers with active TxDOT contracts. It allows project managers to submit required reporting information directly into the system and view their contract data.
- The system supports direct entry of the following information:
 - (1) Monthly reporting for HUB or DBE utilization (H-3 and H-6 form submission) and
 - (2) Initial projection and monthly updates of spending projections.

Access System

Manage Active Contracts with PS-CAMS

Home > Business > Consultants > Architectural, Engineering and Surveying Consultants

Professional Services - Contract Administration Management System (PS-CAMS) is an online reporting system designed for use by firms with active TxDOT contracts. Project managers can submit required reporting information directly into the system and view their contract data.

The PS-CAMS online reporting system supports direct entry of the following information:

- Monthly reporting for HUB or DBE utilization (H-3 and H 6 form submission)
- Initial projection and monthly updates of spending projections (required for all firms with
 active professional services contracts and work authorizations; not applicable to vendors
 with purchase order contracts)

Obtain User ID for PS-CAMS

1. To obtain a User ID, follow these instructions for completing and submitting the three forms:

- PS-CAMS External User Information Sheet
- Request for External Access to TxDOT Information Systems (Form 1980)
- Information Security Compliance Agreement (Form 1828b)

2. In approximately three days you will receive an email with your User ID and login instructions

Instructions for Using PS-CAMS

Follow these instructions to log in and begin using the PS-CAMS online reporting system.

Contact Us

PS-CAMS Administrator (512) 416-2712 Email

Links to Login Screen

Consultant Portal Login

The PS-CAMS External Portal - Link to Page







Te	xas Departi	ment o	f Transpor	tation				ALL ALL	1A		
						Print Forms	Contact Us	Password	l Logout	69	
Ь	PS-CAMS	6 p	ortal								
	Contract Payme	ents P	Projected vs Act	ual	Chart Displa U	Graphical ays Percer tilization	ly ht				
Pen	ding Payment	Chart	Contract #	Exec Date	Term Date	Total	Pd to Hubs	HUB Target	HUB Curr	1	
<u>Ju</u>	<u>I 2012</u>		01248P8002	01/01/2012	01/01/2014	\$250,000.00	\$6,700.50	20.0%	13.4%		
<u>Ju</u>	<u>n 2013</u>		01248P8003	01/01/2012	01/01/2017	\$1,000,000.00	\$0.00	10.0%	0.0%	H	
<u>Fe</u>	<u>eb 2013</u>		01248P8001	01/31/2012	02/01/2015	\$3,000,000.00	\$14,320.00	25.0%	2.1%		
			All contracts.					Home / Payments	for all Contracts	Select Contr.	act All contracts
								Ca	pacity Used	Spent vs Obligated	HUB.DBE Usage
Per	nding Payment:	red = ove	erdue; green = o	n time.				0% Official Work A Capacity Use	25% 25% 25% 25% 25% 25% 25% 25% 25% 25%	50% 25% 75% 75% 75% 75% 75% 75% 75% 75% 75% 7	100% 50% 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0
								Contract #		Capacity	Usage
								156IDP0007	0% 25%	50% 75% 100%	014 5014 10014 15016 20014
								146IDP0009	0% 25%	50% 75% 100%	04+ 50% 100% 150% 200%
									COPYRIGHT © .	2017 TEXAS DEPARTMENT OF TRAN	SPORTATION

			Texa	s Depar	rtment of	f Transp	ortation			MAMA		ANA ANA	AND A
										Print Forms	Contact Us	Password	J Logout
			PS	S-CAN	IS po	ortal					Bob S	mith, Tx Co	onsulting
			Co	ontract Pay	ments	ojected vs /	Actual	Displays Contract Information including HUB or DBE Utilization Goal.					
			Pendin	g Paymen	t Chart	Contract #	Exec Dat	e Tern	n Date	Total	Pd to Hubs	HUB Target	HUB Curr
			Jul 20	12		01248P800	2 01/01/201	2 01/0	1/2014	\$250,000.00	\$6,700.50	20.0%	13.4%
			Jun 2	<u>013</u>		01248P800	3 01/01/201	2 01/0	1/2017	\$1,000,000.00	\$0.00	10.0%	0.0%
			Feb 2	013		01248P800	1 01/31/201	2 02/0	1/2015	\$3,000,000.00	\$14,320.00	25.0%	2.1%
						All contract	s.						
			L										_
Pending Payment	Chart	Contract #	Exec Date	Term Date	Total	Pd to Hubs	HUB Target HL	JB Curr					
<u>Jul 2012</u>		01248P8002	01/01/2012	01/01/2014	\$250,000.00	\$6,700.50	20.0%	13.4%					
<u>Jun 2013</u>		01248P8003	01/01/2012	01/01/2017	\$1,000,000.00	\$0.00	10.0%	0.0%					
<u>Mar 2013</u>		01248P8001	01/31/2012	02/01/2015	\$3,000,000.00	\$17,379.00	25.0%	0.6%					
		(Supple	Original \$3,000 mental	0,000.00 \$0.00	Status Execute Date	Executed 01/31/2012			Δ	eeianod			
			Total \$3,00	0,000.00	Termination Date	02/01/2015	\sim						
		Con	mitted \$67 Spent \$24	5,000.00 7.900.00	Assigned Goal	23.6% Lisa A. Menn)			Goal			
		A	ailable \$2,32	5,000.00	Contract Proj Mgr	Danny M. Nea	al li						
		All contracts											













Texas Depart	tment o	of Transpo	rtation		Print Forms	Contact Us	Passwo	ord Logout	
PS-CAM brought to you by txde	S p	Projected vs Ac	tual	Pending Projectio Primary Ur	g Action for on Input, Two : (Enter and odate)	Bob Smith, Tx Consulting			
					oudd)				
Pending action	Chart	Contract #	Work Auth	CSJ	Service Area	Strategy	Fund	Budget	
Pending action <u>Update Adjusted</u>	Chart	Contract # 01248P8001	Work Auth 01248P8001-1	CSJ 001501155	Service Area	Strategy	Fund Fund 6	Budget \$50,000.00	
Pending action Update Adjusted Update Adjusted	Chart Chart Chart	Contract # 01248P8001 01248P8001	Work Auth 01248P8001-1 01248P8001-1	CSJ 001501155 001501155	Service Area <u>PS&E</u> <u>Surveying</u>	Strategy 111 111	Fund Fund 6 Fund 6	Budget \$50,000.00 \$25,000.00	
Pending action Update Adjusted Update Adjusted Enter Projected	Chart Chart Chart	Contract # 01248P8001 01248P8001 01248P8001	Work Auth 01248P8001-1 01248P8001-1 01248P8001-2	CSJ 001501155 001501155 000801032	Service Area <u>PS&E</u> <u>Surveying</u> <u>PS&E</u>	Strategy 111 111 111	Fund 6 Fund 6 Fund 6 Fund 6	Budget \$50,000.00 \$25,000.00 \$100,000.00	

Texas Depart	ment o	of Transpo	rtation		AMANA	A	-	and a			
					Print Forms 0	Contact Us	Passwo	ord Logout			
PS-CAMS portal brought to you by bodot Chart Graphically Displays Contract Payments Projected vs Actual Projected vs Actual Consultants Projects as well as Expenditures State of the two body back as the transmission of the two body back as the transmission of t											
Pending action	Chart	Contract #	Work Auth	CSJ	Service Area	Strategy	Fund	Budget			
Update Adjusted	2	01248P8001	01248P8001-1	<u>001501155</u>	PS&E	<u>111</u>	Fund 6	\$50,000.00			
Update Adjusted	2	01248P8001	01248P8001-1	001501155	Surveying	<u>111</u>	Fund 6	\$25,000.00			
Enter Projected	2	01248P8001	01248P8001-2	<u>000801032</u>	PS&E	<u>111</u>	Fund 6	\$100,000.00			
Enter Projected	3	01248P8001	01248P8001-2	000801032	Surveying	111	Fund 6	\$50,000.00			
Centract 86510P5069, Work Auth 8651	Projected vs.	Actual DSR, Serv Area Advanced Planning, St DSR,	trategy 111, Fund	Contract 065104	Cumulative Projected vs. 5069, Work Auth 66510P5069-6, Cql 23740106, Fund 6	Actual Serv Area Advanced Planning, Strate	gy 111,				

Texas Depart	ment o	f Transpo	rtation		MAN MARK		and a	und l
					Print Forms	Contact Us	Passwo	ord Logout
PS-CAMS brought to you by txdo	S p	ortal				Bob Sm	iith, Tx C	Consulting
Contract Paym	ents F	Projected vs Ac		splays Bas Inform	sic Contract ation			
Pending action	Chart	Contract #	Work Auth	CSJ	Service Area	Strategy	Fund	Budget
Update Adjusted	2	01248P8001	01248P8001-1	001501155	PS&E	<u>111</u>	Fund 6	\$50,000.00
Update Adjusted	×	01248P8001	01248P8001-1	001501155	Surveying	<u>111</u>	Fund 6	\$25,000.00
Enter Projected	2	01248P8001	01248P8001-2	000801032	PS&E	<u>111</u>	Fund 6	\$100,000.00
Enter Projected	*	01248P8001	01248P8001-2	000801032	Surveying	<u>111</u>	Fund 6	\$50,000.00

Pending action	Chart	Contract #	Wor	rk Auth	CSJ	Service Are	a Strategy	Fund	Budget
Update Adjusted	*	01248P8001	<u>0124</u>	8P8001-1	<u>00150115</u>	<u>5 PS&E</u>	<u>111</u>	Fund 6	\$50,000.00
		Oi Supplen Comr S Ava	riginal nental Total mitted Spent ailable	\$3,000,00 \$ \$3,000,00 \$225,00 \$24,67 \$2,775,00	00.00 50.00 00.00 1 00.00 70.00 00.00 C	Status Execute Date Fermination Date Assigned Goal Contract Admin contract Proj Mgr	Executed 01/31/2012 02/01/2015 23.6% Lisa A. Merwin Danny M. Neal li		
Update Adjusted	*	01248P8001	0124	8P8001-1	00150115	5 <u>Surveying</u>	<u>111</u>	Fund 6	\$25,000.00
Enter Projected	*	01248P8001	<u>0124</u>	8P8001-2	<u>00080103</u>	2 <u>PS&E</u>	<u>111</u>	Fund 6	\$100,000.00
Enter Projected	*	01248P8001	0124	8P8001-2	00080103	2 <u>Surveying</u>	<u>111</u>	Fund 6	\$50,000.00

Texas Depart	ment o	of Transpo	rtation	MANUAT WITH	NOAMAR .			AN AL
					Print Forms	Contact Us	Passwo	ord Logout
PS-CAMS	S p	ortal				Bob S	mith, Tx C	Consulting
Contract Paym	ents I	Projected vs Ac	tual		Displays Autho Infor	Basic Work orization rmation		
Pending action	Chart	Contract #	Work Auth	CSJ	Service Are	a Strategy	Fund	Budget
Update Adjusted	×	01248P8001	01248P8001-1	001501155	PS&E	<u>111</u>	Fund 6	\$50,000.00
Update Adjusted	*	01248P8001	01248P8001-1	001501155	Surveying	<u>111</u>	Fund 6	\$25,000.00
Enter Projected	2	01248P8001	01248P8001-2	000801032	PS&E	<u>111</u>	Fund 6	\$100,000.00
Enter Projected	2	01248P8001	01248P8001-2	000801032	Surveying	<u>111</u>	Fund 6	\$50,000.00
				7				
				Origir Supplemen To Spe Remaini	nal \$3,416,270.86 tal \$0.00 tal \$3,416,270.86 ent \$3,365,412.11 ng \$50,858.75	Status Execute Date Termination Date Work Completed Work Auth Admin Work Auth Proj Mgr	Executed 06/19/2013 05/31/2017	



21





1	Overview	4-23
2	How To Enter HUB/DBE Information	25-39
3	How To Enter Projected vs Actual Information	41-61
4	PS-CAMS Utility Functions	63-64
5	PS-CAMS Contact Information	66-67

PS-CAMS	oortal						
					Bob S	mith, Tx Co	nsulting
Contract Payments	Projected vs Act	ual					
Pending Payment Chart	Contract #	Exec Date	Term Date	Total	Pd to Hubs	HUB Target	HUB Curr
Jul 2012	01248P8002	01/01/2012	01/01/2014	\$250,000.00	\$6,700.50	20.0%	13.4%
Jun 2013	01248P8003	01/01/2012	01/01/2017	\$1,000,000.00	\$0.00	10.0%	0.0%
Feb 2013	01248P8001	01/31/2012	02/01/2015	\$3,000,000.00	\$14,320.00	25.0%	2.1%
	All contracts.						



Contract Payments Pro	ojected vs Actual					
Home / Contract Payment						
Payments for 01248P8001	how details]		P	ayment I	nistory: <u>2(</u>	<u>012</u> 2013
Select Pay Period	Feb 2013 -					
2 Payment to Contractor	\$ amount	o you	u this reporting	period		
Subcontractor Payments	Display	s Basic Sub-				
Subcontractor	Paid Period		Paid To Date	HUB	HUB Target	HUB Current
Sub Provider 1	\$ amount	comment	\$10,895.00	1	15.0%	1.6%
Sub Provider 2	\$ amount	comment	\$3,425.00	- * .	10.0%	0.5%
Sub Provider 3	Contract Payments Projected vs Actual			-	15.0%	0.2%
A Certify & Save	Home / Contract Payment / Subcontractor					
	Subcontractor details			aymen rect.	its for	
	Name Sub Provider 1	Phone 214555141	4			
	Address 1 123 Elm Street	Fax 2145551415		ी		
	Address 2 City Noonday	HUB Yes DBE No				
	State Zip TX 77777					
		request that a subcontractor b	e added, changed, or remove	ed 👻		

Contract Payments Proj Home / Contract Payment Payments for 01248P8001	ected vs Actual Choose the month *You may make co until you enter the o	to enter the pay rrections to the current month.	rments. previous month	, nt l	history: <u>2</u>	012 <u>2013</u>
Select Pay Period	Feb 2013 -					
2 Payment to Contractor	\$ amount] Total amount pai	d to you this reporting	period		
Subcontractor Payments						
Subcontractor	Paid This Period	Comment	Paid To Date	HUB	HUB Target	HUB Current
Sub Provider 1	\$ amount	comment	\$10,895.00	.∢.	15.0%	1.6%
Sub Provider 2	\$ amount	comment	\$3,425.00		10.0%	0.5%
Sub Provider 3	s amount	comment	\$1,239.00	-	15.0%	0.2%
Certify & Save	Save Payments	I hereby Februar	y certify that the above ry 2013 are true and co mission of payments	paymer prrect.	nts for	

Contract Payments Proje	ected vs Actual					
Payments for 012 This is the se	ne total amount re lected month.	ceived by the Prir	me firm P	ayment I	history: <u>2</u>	<u>012 2013</u>
Select Pay Period	Feb 2013	-				
2 Payment to Contractor	\$ amount	Total amount paid	to you this reporting	period		
Subcontractor Payments						
Subcontractor	Paid This Period	Comment	Paid To Date	HUB	HUB Target	HUB Current
Sub Provider 1	\$ amount	comment	\$10,895.00		15.0%	1.6%
Sub Provider 2	\$ amount	comment	\$3,425.00		10.0%	0.5%
Sub Provider 3	\$ amount	comment	\$1,239.00	-	15.0%	0.2%
Oertify & Save	Save Payments	I hereby February u'd like to add with subm	certify that the above 2013 are true and co ission of payments	paymer prrect.	nts for	

Contract Payments Proje	e amounts paid to month.	o the Sub-provide	ers for the	ayment I	nistory: <u>2</u> (012 2013
Select Ray Period	Feb 2013	•				
2 Payment to Contractor	\$ 10000	Total amount pai	d to you this reporting	period		
Subcontractor Payments						
Subcontractor	Paid This Period	Comment	Paid To Date	HUB	HUB Target	HUB Current
Sub Provider 1	\$ 1237	comment	\$10,895.00	1	<mark>15.0%</mark>	1.6%
Sub Provider 2	\$ 1822	comment	\$3,425.00		10.0%	0.5%
Sub Provider 3	\$ 0	comment	\$1,239.00		15.0%	0.2%
Certify & Save	Save Payments	I hereby Februar bu'd like to add with subr	y certify that the above by 2013 are true and co mission of payments	paymer prrect.	nts for	



PS-CAMS K	portal	Bob Smith, Tx Consulting
Home / Confirmation		
C	Confirmation	
TI yc	his confirms that you successfully completed our payments for Feb 2013 .	
<u>D</u> (ownload H-6 Form	
You can now r	return to your Home Page	

Contract Payments Proje	cted vs Actual					
Home / Contract Payment						
Payments for 01248P8001 [sho	w details]		Pa	ayment h	nistory: <u>2</u> (012 2013
Select Pay Period	Feb 2013	 Submitted on 09/0 	02/2013 13:51 PM by	Bob Sm	ith	
2 Payment to Contractor	\$ 10000	Total amount paid	to you this reporting	period		
3 Subcontractor Payments						
Subcontractor	Paid This Period	Comment	Paid To Date	HUB	HUB Target	HUB Current
Sub Provider 1	\$ 1237	comment	\$10,895.00	1	n/a	n/a
Sub Provider 2	\$ 1822	comment	\$3,425.00	×	n/a	n/a
Sub Provider 3	\$ 0	comment	\$1,239.00	-	n/a	n/a
Gertify & Save	Save Payments	I hereby February	certify that the above y 2013 are true and co	paymen prrect.	its for	
		u u like to add with subir	ission of payments	Ŧ		

Contract Payments Project	cted vs Actual	Dis Payme	splays Monthly ent Informatior Fiscal Year	, by		
Payments for 01248P8001 [show	v details]		Pa	ayment I	nistory: <u>2</u>	<u>012 2013</u>
Select Pay Period	Feb 2013	•				
2 Payment to Contractor	\$ amount	Total amount paid t	o you this reporting	period		
Subcontractor Payments						
Subcontractor	Paid This Period	Comment	Paid To Date	HUB	HUB Target	HUB Current
Sub Provider 1	s amount	comment	\$10,895.00		15.0%	1.6%
Sub Provider 2	\$ amount	comment	\$3,425.00		10.0%	0.5%
Sub Provider 3	\$ amount	comment	\$1,239.00		15.0%	0.2%
Certify & Save	Save Payments	I hereby c February u'd like to add with submis	ertify that the above 2013 are true and co ssion of payments	paymen prrect.	its for	

Contract Payments Project ome / Contract Payment / 2013 Payments Submitted 20 January Download H-6 For	ted vs Actual 013		To Create an H-6 Progre Assessment Report or Equivalent DBE Repor	ess t	
Contractor was paid \$3,000.00		/			
Subcontractor	Paid This Period	Comment	Total Paid To Date	HUB Target	HUB Current
Sub Provider 1	\$1,500.00		\$10,895.00	n/a	n/a
Sub Provider 2	\$500.00		\$3,425.00	n/a	n/a
Sub Provider 3	\$100.00		\$1,239.00	n/a	n/a 2.3%
February Download H-6 Fo	<u>prm</u>				
Contractor was paid \$10,000.00	1				
Subcontractor	Paid This Period	Comment	Total Paid To Date	HUB Target	HUB Current
Sub Provider 1	\$1,237.00		\$12,132.00	n/a	n/a
Sub Provider 2	\$1,822.00		\$5,247.00	n/a	n/a
Sub Provider 3	\$0.00		\$1,239.00	n/a	n/a
					0.6%

Contract Payments Project	cted vs Actual			
ome / Contract Payment / 2013				
Payments Submitted 2	013			
January Download H-6 Fo	File Download Do you want to open or save this file?			
Contractor was paid \$3,000.00	Name: Form-H6-271-Feb-2013.pc	If		
Subcontractor	Type: Application, 156KB From: des-pscamt-2		HUB Target	HUB Current
Sub Provider 1	Open Sa	Cancel	n/a	n/a
Sub Provider 2			n/a	n/a
Sub Provider 3	While files from the Internet can be useful	some files can potentially	n/a	n/a
	harm your computer. If you do not trust the save this file. What's the risk?	e source, do not open or		2.3%
February Download H-6 F	orm)		
Contractor was paid \$10,000.0	0			
Subcontractor	Paid Comment This Period	Total Paid To Date	HUB Target	HUB Current
Sub Provider 1	\$1,237.00	\$12,132.00	n/a	n/a
Sub Provider 2	\$1,822.00	\$5,247.00	n/a	n/a
Sub Provider 3	\$0.00	\$1,239.00	n/a	n/a
				0.6%

VAs Used			98 AD	Contract I	No	
		Ĩ				
н	UB Subco	ntra	cting P	lan (HSP)	
Prime Co	ntractor P	rogr	ess As	sessmen	t Report	
This form must be completed	ted and submitted to the	contractin	g agency each m	onth to document co	mpliance with your i	HSP.
Contract/Requisition Number:	01248P8001	-	Date of Awar	d: 01/31/2012	Object Code:	
Contracting Agency/University Name:	Texas Department of	f Transpo	rtation	(mm/dd/yyyy)		(Agency Use Only
Contractor (Company) Name:	Tx Consulting			State of Texas VID #	<u>111111111</u>	
Point of Contact:	Bob Smith			Phone	5124162304	
Reporting (Month) Period:	Feb 2013	Total Am	ount Paid this Repo	rting Period to Contracto	s 10,000.00	
Report HL	JB and Non	-нив	subcon	tractor inf	ormation	
	<u> </u>	"Texas Certified	Total Contract \$	Total & Amount Paid	Total Contract \$	
Subcontractor's Name	Subcontractor's VID or HUB Certificate Number	HUB? (Yes or No)	Amount from HSF with Subcontracto	This Reporting Period t Subcontractor	Amount Paid to Date to Subcontractor	Object Code (Agency Use Only
Sub Provider 1	222222222	Yes	\$ 450,000.0	0 \$ 1,237.00	\$ 12,132.00	
Sub Provider 2 Sub Dravider 2	33333333	Yes	\$ 300,000.0	0 \$ 1,822.00	\$ 5,247.00	
Sub Provider 3	444444444	NO	\$ 450,000.0	\$ 0.00	\$ 1,239.00	
			6	6	\$	
			\$	\$	\$	
			\$	\$	\$	
			\$	\$	\$	
			5 e	5	5 e	
			e 5	• £	۰ ٤	
			6	6	\$	
			\$	\$	\$	
			\$	6	\$	
			5	\$	\$	
			۰ د	* \$	¢ \$	
			\$	6	\$	
			\$	\$	\$	
			\$	\$	\$	
		——	\$	\$	\$	
			\$ \$	* £	é 2	
			\$	6	\$	
			\$	\$	\$	
			\$	\$	\$	
			\$	\$	\$	
			\$	6	\$	
	TOTALS		§ 1,200,000.0	uls 3,059.00	Date: 09/02/2013	13:56 PM
Signature: Bob Sm	ith	T	ie:		Date.	
Signature: Bob Sm "Note: Prime contractors can verify sub	ith boontractor HUB certificatio	n status on	io: line at http://www2	tbpc.state.tx.us/cmbl/cr	nblhub.html	HSP-PAR Rev. 90



Pending Payment: red = overdue; green = on time.



1	Overview	4-23
2	How To Enter HUB/DBE Information	25-39
3	How To Enter Projected vs Actual Information	41-61
4	PS-CAMS Utility Functions	63-64
5	PS-CAMS Contact Information	66-67



Work Authorization Budget -Breakdown by category

Budget Tasks **Breakdown by Function** Code Prime Name: Tx Consulting, Inc. Contract No.: 01248P8001 Project Name: FM 2218 and FM 1640 Project CSJs: 2093-01-009 and 1683-01-034 Total by Total by CSJ: Total by CSJ: Tasks (by Function Code) Function Code 2093-01-009 1683-01-034 FC 150 Field Surveying \$25,000.00 \$7,500.00 \$17,500.00 FC 160 Roadway Design \$35,000.00 \$10,500.00 \$24,500.00 FC 161 Drainage Design \$5,000.00 \$1,500.00 \$3,500.00 FC 162 Signing, Signal. & Pvmt Makings \$5,000.00 \$1,500.00 \$3,500.00 FC 163 Miscellaneous Roadway \$2,500.00 \$750.00 \$1,750.00 FC 164 Project Management \$2,500.00 \$750.00 \$1,750.00 Total \$75,000.00 \$22,500.00 \$52,500.00

Budget Costs Breakdown by Function Code

Prime Name: Tx Consulting, Inc.				
Contract No.: 01248P8001				
Project Name: FM 2218 and FM 1640				
Project CSJs: 2093-01-009 and 1683-01-03	34			
	Total by	Total by CSJ:	Total by CSJ:	
Tasks (by Function Code)	Function Code	2093-01-009	1683-01-034	
FC 150 Field Surveying	\$25,000.00	\$7,500.00	\$17,500.00	
FC 160 Roadway Design	\$35,000.00	\$10,500.00	\$24,500.00	
FC 161 Drainage Design	\$5,000.00	\$1,500.00	\$3,500.00	
FC 162 Signing, Signal. & Pvmt Makings	\$5,000.00	\$1,500.00	\$3,500.00	
FC 163 Miscellaneous Roadway	\$2,500.00	\$750.00	\$1,750.00	
FC 164 Project Management	\$2,500.00	\$750.00	\$1,750.00	
Total	\$75.000.00	\$22,500.00	\$52,500.00	

Breakdown by CSJ

Prime Name: Tx Consulting, Inc.				
Contract No.: 01248P8001				
Project Name: FM 2218 and FM 1640				
Project CSJs: 2093-01-009 and 1683-01-03	4		6	
		Г		
	Total by	Ī	Total by CSJ:	Total by CSJ:
Tasks (by Function Code)	Function Code		2093-01-009	1683-01-034
FC 150 Field Surveying	\$25,000.00		\$7,500.00	\$17,500.00
FC 160 Roadway Design	\$35,000.00		\$10,500.00	\$24,500.00
FC 161 Drainage Design	\$5,000.00		\$1,500.00	\$3,500.00
FC 162 Signing, Signal. & Pvmt Makings	\$5,000.00		\$1,500.00	\$3,500.00
FC 163 Miscellaneous Roadway	\$2,500.00		\$750.00	\$1,750.00
FC 164 Project Management	\$2,500.00		\$750.00	\$1,750.00
Total	\$75,000.00		\$22,500.00	\$52,500.00



	EXHIBIT D - FEE S	CH	EDULE				
	Work Authorizat	ion	No. 1				
	Fee Summary						
Prime Name: Tx Consulting, Inc.							
Contract No.: 01248P8001						1	
Project Name: FM 2218 and FM 1640						П	
Project CSJs: 2093-01-009 and 1683-01-03	4						Breakdown by
						/	Service Area
	Total by		Total by CSJ:	Total by CSJ:			
Tasks (by Function Code)	Function Code		2093-01-009	1683-01-034			
FC 150 Field Surveying	\$25,000.00		\$7,500.00	\$17,500.00	H		
FC 160 Roadway Design	\$35,000.00		\$10,500.00	\$24,500.00			
FC 161 Drainage Design	\$5,000.00		\$1,500.00	\$3,500.00			
FC 162 Signing, Signal. & Pvmt Makings	\$5,000.00		\$1,500.00	\$3,500.00	μ		
FC 163 Miscellaneous Roadway	\$2,500.00		\$750.00	\$1,750.00			
FC 164 Project Management	\$2,500.00		\$750.00	\$1,750.00			
Total	\$75,000.00		\$22,500.00	\$52,500.00			

	EXHIBIT D - FEE SC Work Authorizati	CHE	EDULE No. 1			Breakdown CSJ and Se	of Costs by ervice Area
	Fee Summary						
Prime Name: Tx Consulting, Inc.							
Contract No.: 01248P8001							
Project Name: FM 2218 and FM 1640							
Project CSJs: 2093-01-009 and 1683-01-03	34				Service Area	Consultant	Portal Entry
	Total by		Total by CSJ:	Total by CSJ:		Total by CSJ:	Total by CSJ:
Tasks (by Function Code)	Function Code		2093-01-009	1683-01-034	h '	2093-01-009	1683-01-034
FC 150 Field Surveying	\$25,000.00		\$7,500.00	\$17,500.00	Survey	\$7,500.00	\$17,500.00
FC 160 Roadway Design	\$35,000.00		\$10,500.00	\$24,500.00	PS&E	\$15,000.00	\$35,000.00
FC 161 Drainage Design	\$5,000.00		\$1,500.00	\$3,500.00		≯'	
FC 162 Signing, Signal. & Pvmt Makings	\$5,000.00		\$1,500.00	\$3,500.00			
FC 163 Miscellaneous Roadway	\$2,500.00		\$750.00	\$1,750.00			
FC 164 Project Management	\$2,500.00		\$750.00	\$1,750.00			
Total	\$75,000.00		\$22,500.00	\$52,500.00		\$22,500.00	\$52,500.00

Lexas nehal.	tment o	of Transpo	rtation	CONTRACT OF	MAMA		A A A A	AND A
					Print Forms	Contact Us	Passwo	rd Logout
PS-CAM	S p	ortal				Bob Sm	iith, Tx C	Consulting
Contract Paym	ients [Drojected vs Ar						
		TOJECIEU VS AC						
Pending action	Chart	Contract #	Work Auth	CSJ	Service Area	Strategy	Fund	Budget
Pending action	Chart	Contract # 01248P8001	Work Auth 01248P8001-1	CSJ 001501155	Service Area	Strategy <u>111</u>	Fund Fund 6	Budget \$50,000.00
Pending action Update Projected Enter Projected	Chart	Contract # 01248P8001 01240P800	Work Auth 01248P8001-1 01248P8001-1	CSJ 001501155 001501155	Service Area PS&E Surveying	Strategy <u>111</u> <u>111</u>	Fund Fund 6 Fund 6	Budget \$50,000.00 \$25,000.00
Pending action Update Projected Enter Projected Update Adjusted	Chart	Contract # 01248P8001 01248P8001 01248P8001	Work Auth 01248P8001-1 01248P8001-1 01248P8001-2	CSJ 001501155 001501155 000801032	Service Area PS&E Surveying PS&E	Strategy <u>111</u> <u>111</u> <u>111</u>	Fund 6 Fund 6 Fund 6	Budget \$50,000.00 \$25,000.00 \$100,000.00

Contract Payments

Projected vs Actual

Home / Projected vs Actual

Contract #	Work Auth	Csj	Service Area	Strategy	Fund	Budget
01248P8001	01248P8001-1	001501155	Surveying	<u>111</u>	Fund 6	\$25,000.00

To do: Enter Projected

	Spread	Projected	Adjusted	Spent	Comments
Feb 2012	\$2,857.14	\$	\$0.00	\$0.00	
Mar 2012	\$2,857.14	s	\$0.00	\$0.00	
Apr 2012	\$2,857.14	5	\$0.00	\$0.00	
May 2012	\$2,857.14	\$	\$0.00	\$0.00	
Jun 2012	\$2,857.14	\$	\$0.40	\$0.00	
Jul 2012	\$2,857.14	s	\$0.00	\$0.00	
Aug 2012	\$2,857.16	s	\$0.00	\$0.00	
Sep 2012	\$416.67	\$	\$0.00	\$0.00	
Oct 2012	\$416.67	\$	\$0.00	\$0.00	
Nov 2012	\$416.67	\$	\$0.00	\$0.00	
Dec 2012	\$416.67	\$	\$0.00	\$0.00	
Jan 2013	\$416.67	\$	\$0.00	\$0.00	
Feb 2013	\$416.67	s	\$0.00	\$0.00	
Mar 2013	\$416.67	\$	\$0.00	\$0.00	
Apr 2013	\$416.67	\$	\$0.00	\$0.00	
May 2013	\$416.67	\$	\$0.00	\$0.00	
Jun 2013	\$416.67	s	\$0.00	\$0.00	
Jul 2013	\$416.67	\$	\$0.00	\$0.00	
Aug 2013	\$416.63	\$	\$0.00	\$0.00	
	\$25,000.00	\$0.00	\$0.00	\$0.00	

Enter Projected Cost by Month

Contract #	Work Auth	Csj	Service Area	Strategy	Fund	Budget			
01248P8001	01248P8001-1	001501155	Surveying	<u>111</u>	Fund 6	\$25,000.00			
To do: Enter Pr	ojected		-						
	Spread	Projected	Adjusted	Spent	Comments				
Feb 2012	\$2,857.14	\$ 500	\$0.00	\$0.00				Enter Projecte	ed Cost by
Mar 2012	\$2,857.14	\$ 2800	\$0.00	\$0.00				Mont	h
Apr 2012	\$2,857.14	\$ 3500	\$0.00	\$0.00					
May 2012	\$2,857.14	s	\$0.00	\$0.00					
Jun 2012	\$2,857.14	s	\$0.00	\$0.00					
Jul 2012	\$2,857.14	s	\$0.00	\$0.00					
Aug 2012	\$2,857.16	s	\$0.00	\$0.00					
Sep 2012	\$416.67	s	\$0.00	\$0.00					
Oct 2012	\$416.67	s	\$0.00	\$0.00					
Nov 2012	\$416.67	s	\$0.00	\$0.00					
Dec 2012	\$416.67	s	\$0.00	\$0.00					
Jan 2013	\$416.67	s	\$0.00	\$0.00					
Feb 2013	\$416.67	s	\$0.00	\$0.00					
Mar 2013	\$416.67	s	\$0.00	\$0.00			Totala Ch	auld Matab	
Apr 2013	\$416.67	s	\$0.00	\$0.00			Totals Sh		
May 2013	\$416.67	s	\$0.00	\$0.00					
Jun 2013	\$416.67	s	\$0.00	\$0.00					
Jul 2013	\$416.67	S	\$0.00	\$0.00					
Aug 2013	\$416.63	s	\$0.00	\$0.00				When Comp	ete, Click
	\$25,000.00	\$6800.0	\$0.00	\$0.00				the Submit	Button
	Note:	Please ensure that F	Projected Total is the sa	me as Spread Total					

Texas Department of	of Transportation	IN AM	A MANANANA C
		Print Forms	Contact Us Password Logout
PS-CAMS p	ortal		Bob Smith, Tx Consulting
🥑 c	onfirmation		
Th yo	is confirms that you successfully saved ur Projected Values.		
You can now r	eturn to your Projected vs Actual page		

Contract #	Work Auth	Csj	Service Area	Strategy	Fund	Budget
01248P8001	01248P8001-1	001501155	Surveying	111	Fund 6	\$25,000.00
To do: Update /	Adjusted					
	Spread	Projected	Adjusted	Spent	Comments	
Feb 2012	\$2,857.14	\$500.00	s ⁰	\$0.00		
Mar 2012	\$2,857.14	\$2,800.00	s 0	\$0.00		
Apr 2012	\$2,857.14	\$3,500.00	s ⁰	\$0.00		
May 2012	\$2,857.14	\$3,500.00	\$ 0	\$0.00		
Jun 2012	\$2,857.14	\$4,200.00	s ⁰	\$0.00		
Jul 2012	\$2,857.14	\$4,200.00	\$ 0	\$0.00		
Aug 2012	\$2,857.16	\$3,600.00	s ⁰	\$0.00		
Sep 2012	\$416.67	\$1,200.00	\$ 0	\$0.00		
Oct 2012	\$416.67	\$1,200.00	s ⁰	\$0.00		
Nov 2012	\$416.67	\$300.00	\$ 0	\$0.00		
Dec 2012	\$416.67	\$0.00	\$ ⁰	\$0.00		
Jan 2013	\$416.67	\$0.00	\$ 0	\$0.00		
Feb 2013	\$416.67	\$0.00	\$ ⁰	\$0.00		
Mar 2013	\$416.67	\$0.00	\$ 0	\$0.00		
Apr 2013	\$416.67	\$0.00	s ⁰	\$0.00		
May 2013	\$416.67	\$0.00	\$ 0	\$0.00		
Jun 2013	\$416.67	\$0.00	\$ 0	\$0.00		
Jul 2013	\$416.67	\$0.00	\$ 0	\$0.00		
Aug 2013	\$416.63	\$0.00	\$ ⁰	\$0.00		
	\$25,000.00	\$25,000.00	\$0.00	\$0.00		

Completed Entry

Note: Please ensure that Adjusted Total is the same as Projected Total

Submit

Projected versus Actual – Adjustment Data Entry

Consultant Information Requires Monthly Maintenance Spent Amounts are _Update projection to identify spending that is more than or less than the Automatically Inserted in projection. the Adjusted Column Spread Projected Adjusted Spent Comments \$1,428.57 Feb 2012 \$0.00 \$0.00 \$0.00 Mar 2012 \$1,428.57 \$500.00 \$0.00 \$0.00 Apr 2012 \$1,428.57 \$1,500.00 \$2,000.00 \$2,000.00 If the Actual Expenditures 1000 May 2012 \$1,428.57 \$1,500.00 s \$0.00 Differ from the Projection, s 1000 Jun 2012 \$1,428.57 \$2,000.00 \$0.00 Adjust the Projected for Jul 2012 \$1,428.57 \$5,000.00 2000 \$0.00 s **Future Months** 3500 Aug 2012 \$1,428.58 \$5,000.00 \$0.00 Sep 2012 \$3.333.33 \$6,000.00 3500 \$0.00 s 6000 Oct 2012 \$3.333.33 \$5,000.00 \$0.00 \$ 7500 Nov 2012 \$3.333.33 \$5,000.00 \$0.00 ς. 2500 Dec 2012 \$3.333.33 \$5,000.00 \$0.00 2500 Jan 2013 \$3.333.33 \$5,000.00 \$0.00 \$ 5000 Feb 2013 \$3.333.33 \$3,000.00 \$0.00 Mar 2013 \$3,333,33 \$3,000.00 s 3500 \$0.00 3500 Apr 2013 \$3.333.33 \$1,500.00 \$0.00 ς. Total Must Match May 2013 \$3.333.33 \$0.00 3500 \$0.00 s 2500 Jun 2013 \$3.333.33 \$1,000.00 \$0.00 250 Jul 2013 \$3.333.33 \$0.00 \$0.00 250 Aug 2013 \$3.333.37 \$0.00 \$0.0 s \$50,000.00 \$2,000.00 \$50,000.00 \$50000.00

Projected versus Actual – Adjustment Data Entry

	Spread	Projected	Adjusted	Spent	Comments		
Feb 2012	\$1,428.57	\$0.00	\$0.	00 \$0.00			
Mar 2012	\$1,428.57	\$500.00	\$0.	\$0.00			
Apr 2012	\$1,428.57	\$1,500.00	\$2,000.	\$2,000.00			
May 2012	\$1,428.57	\$1,500.00	s 1000	\$0.00			
Jun 2012	\$1,428.57	\$2,000.00	\$ 1000	\$0.00			
Jul 2012	\$1,428.57	\$5,000.00	\$ 2000	\$0.00			
Aug 2012	\$1,428.58	\$5,000.00	\$ 3500	\$0.00			
Sep 2012	\$3,333.33	\$8,000.00	\$ 3500	\$0.00			
Oct 2012	\$3,333.33	\$5,000.00	\$ 6000	\$0.00			
Nov 2012	\$3,333.33	\$5,000.00	\$ 7500	\$0.00			
Dec 2012	\$3,333.33	\$5,000.00	\$ 2500	\$0.00			
Jan 2013	\$3,333.33	\$5,000.00	\$ 2500	\$0.00			
Feb 2013	\$3,333.33	\$3,000.00	\$ 5000	\$0.00			
Mar 2013	\$3,333.33	\$3,000.00	\$ 3500	\$0.00			
Apr 2013	\$3,333.33	\$1,500.00	\$ 3500	\$0.00			
May 2013	\$3,333.33	\$0.00	\$ 3500	\$0.00			
Jun 2013	\$3,333.33	\$1,000.00	\$ 2500	\$0.00			When Complete, Click
Jul 2013	\$3,333.33	\$0.00	\$ 250	\$0.00			the Submit Button
Aug 2013	\$3,333.37	\$0.00	\$ 250	\$0.00			
	\$50,000.00	\$50,000.00	\$50000.	\$2,000.00		·	
	Note: Pl	lease ensure that	Adjusted Tot <u>al is th</u>	- same as Projected To	tal		

Projected versus Actual – Adjustment Data Entry

Texas Department of Transportation	A A A A A A A A A A A A A A A A A A A
P	Print Forms Contact Us Password Logout
PS-CAMS portal	Bob Smith, Tx Consulting
Confirmation	
This confirms that you successfully saved your Projected Values .	
You can now return to your Projected vs Actual page	



PS-CAMS portal Bob	b Smith, Tx Consulting
Contract Payments Projected vs Actual	
Home / Projected vs Actual Chart [hide options]	Render Chart Options for Graphic
Aggregate Level Select Item Call Contracts Contracts Contract Contracts Outward Vork Auths O1248P8001-1 = CSJ CSJs Service Areas Service Areas Strategy & Strategies Fund Fund 6	
Projected vs. Actual Contract 01248P8001, Work Auth 01248P8001-1, Csj 001501155 Strategy 111, Fund 6	55, Serv Area PS&E,

Charts



Charts



Projected vs Actual [Import Into Excel]

Cumulative Projected vs Actual [Import Into Excel]

Spent	Adjusted	Projected	Spread		Spent	Adjusted	Projected	Spread	
0.00	0.00	0.00	1,428.57	Feb 2012	0.00	0.00	0.00	1,428.57	Feb 2012
0.00	0.00	500.00	2,857.14	Mar 2012	0.00	0.00	500.00	1,428.57	Mar 2012
2,000.00	2,000.00	2,000.00	4,285.71	Apr 2012	2,000.00	2,000.00	1,500.00	1,428.57	Apr 2012
2,000.00	3,000.00	3,500.00	5,714.28	May 2012	0.00	1,000.00	1,500.00	1,428.57	May 2012
2,000.00	4,000.00	5,500.00	7,142.85	Jun 2012	0.00	1,000.00	2,000.00	1,428.57	Jun 2012
2,000.00	6,000.00	10,500.00	8,571.42	Jul 2012	0.00	2,000.00	5,000.00	1,428.57	Jul 2012
2,000.00	9,500.00	15,500.00	10,000.00	Aug 2012	0.00	3,500.00	5,000.00	1,428.58	Aug 2012
2,000.00	13,000.00	21,500.00	13,333.33	Sep 2012	0.00	3,500.00	6,000.00	3,333.33	Sep 2012
2,000.00	19,000.00	26,500.00	16,666.66	Oct 2012	0.00	6,000.00	5,000.00	3,333.33	Oct 2012
2,000.00	26,500.00	31,500.00	19,999.99	Nov 2012	0.00	7,500.00	5,000.00	3,333.33	Nov 2012
2,000.00	29,000.00	36,500.00	23,333.32	Dec 2012	0.00	2,500.00	5,000.00	3,333.33	Dec 2012
2,000.00	31,500.00	41,500.00	26,666.65	Jan 2013	0.00	2,500.00	5,000.00	3,333.33	Jan 2013
2,000.00	36,500.00	44,500.00	29,999.98	Feb 2013	0.00	5,000.00	3,000.00	3,333.33	Feb 2013
2,000.00	40,000.00	47,500.00	33,333.31	Mar 2013	0.00	3,500.00	3,000.00	3,333.33	Mar 2013
2,000.00	43,500.00	49,000.00	36,666.64	Apr 2013	0.00	3,500.00	1,500.00	3,333.33	Apr 2013
2,000.00	47,000.00	49,000.00	39,999.97	May 2013	0.00	3,500.00	0.00	3,333.33	May 2013
2,000.00	49,500.00	50,000.00	43,333.30	Jun 2013	0.00	2,500.00	1,000.00	3,333.33	Jun 2013
2,000.00	49,750.00	50,000.00	46,666.63	Jul 2013	0.00	250.00	0.00	3,333.33	Jul 2013
2,000.00	50,000.00	50,000.00	50,000.00	Aug 2013	0.00	250.00	0.00	3,333.37	Aug 2013

Data Table Displayed at the Bottom of the Screen, Also Exportable to Excel

Projected versus Actual - Supplementals

To do: Update Projected						
	Spread	Projected	Adjusted	Spent	Comments	
Mar 2012	\$5,833.33	\$0.00	\$0.00	\$0.00		
Apr 2012	\$5,833.33	\$7,000.00	\$0.00	\$0.00		
May 2012	\$5,833.33	\$7,000.00	\$0.00	\$0.00		
Jun 2012	\$5,833.33	\$7,000.00	\$0.00	\$0.00		
Jul 2012	\$5,833.33	\$5,000.00	\$0.00	\$0.00		
Aug 2012	\$5,833.35	\$5,000.00	\$17,000.00	\$17,000.00		
Sep 2012	\$1,250.00	\$2,000.00	\$3,500.00	\$0.00		The TxDOT Project
Oct 2012	\$1,250.00	\$2,000.00	\$3,500.00	\$0.00		Manager will Reopen
Nov 2012	\$1,250.00	\$2,000.00	\$3,500.00	\$0.00	t	ne Projection Fields for
Dec 2012	\$1,250.00	\$2,000.00	\$3,500.00	\$0.00		ntry of Cost Project for
Jan 2013	\$1,250.00	\$ 2000.00	\$3,500.00	\$0.00		the Supplemental
Feb 2013	\$1,250.00	\$ 2000.00	\$3,500.00	\$0.00		
Mar 2013	\$1,250.00	\$ 2000.00	\$3,500.00	\$0.00		
Apr 2013	\$1,250.00	\$ 2000.00	\$3,500.00	\$0.00		
May 2013	\$1,250.00	\$ 1000.00	\$3,500.00	<u>\$0.00</u>		
Jun 2013	\$1,250.00	\$ 1000.00	\$ 500.0 0	\$0.00		
Jul 2013	\$1,250.00	\$ 500.00	\$500.00	\$0.00		
Aug 2013	\$1,250.00	\$ 500.00	\$500.00	\$0.00		
	\$50,000.00	\$50000.00	\$50,000.00	\$17,000.00		

Utility Functions - Logout



1 Overview	4-23
2 How To Enter HUB/DBE Information	25-39
3 How To Enter Projected vs Actual Information	41-61
4 PS-CAMS Utility Functions	63-64
5 PS-CAMS Contact Information	66-67

Utilities – Forgot Password



Utility Functions – Change Password

exas Department of Transportation						
PS-CAMS portal	Professional Services - Contract Administration Management System					
Home / Change Password						
Password rules: Minim	num 8 characters long, and at least 1 upper case letter and 1 number.					
	Change Password					
Old Password	t l					
New Password	t t					
Verify Password	t t					
	Submit					

1 Overview	4-23
2 How To Enter HUB/DBE Information	25-39
3 How To Enter Projected vs Actual Information	41-60
4 PS-CAMS Utility Functions	63-64
5 PS-CAMS Contact Information	66-67

Contact System Asministrator



For Project, Contract, or Work Authorization related Questions, Contact:

- TxDOT Project Manager or
- Administrator of the Contract or Work Authorization

For PS-CAMS related Questions:

- Use the "Contact Us" feature in PS-CAMS or
- Email directly: <u>PEPS_PS-CAMS@txdot.gov</u>
- Call: 512-416-3153 or 737-990-8788