NOTE: These instructions were developed using Chrome but should be similar with other browsers.

1. Access the TxDOT Contractor Prequalification website at https://www.txdot.gov/business/road-bridge-maintenance/contract-letting/contractor-prequalification.html.

2. Click on the questionnaire you wish to complete.

   Note: you only have to fill out one questionnaire. See the Questionnaire guidance section on the website for more information.

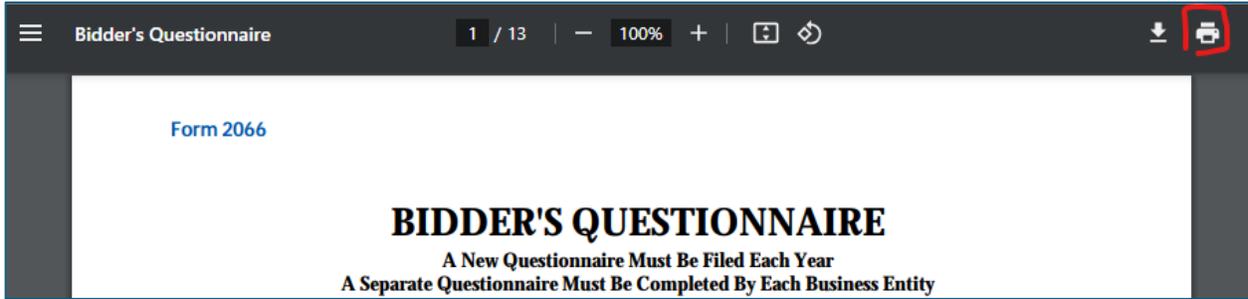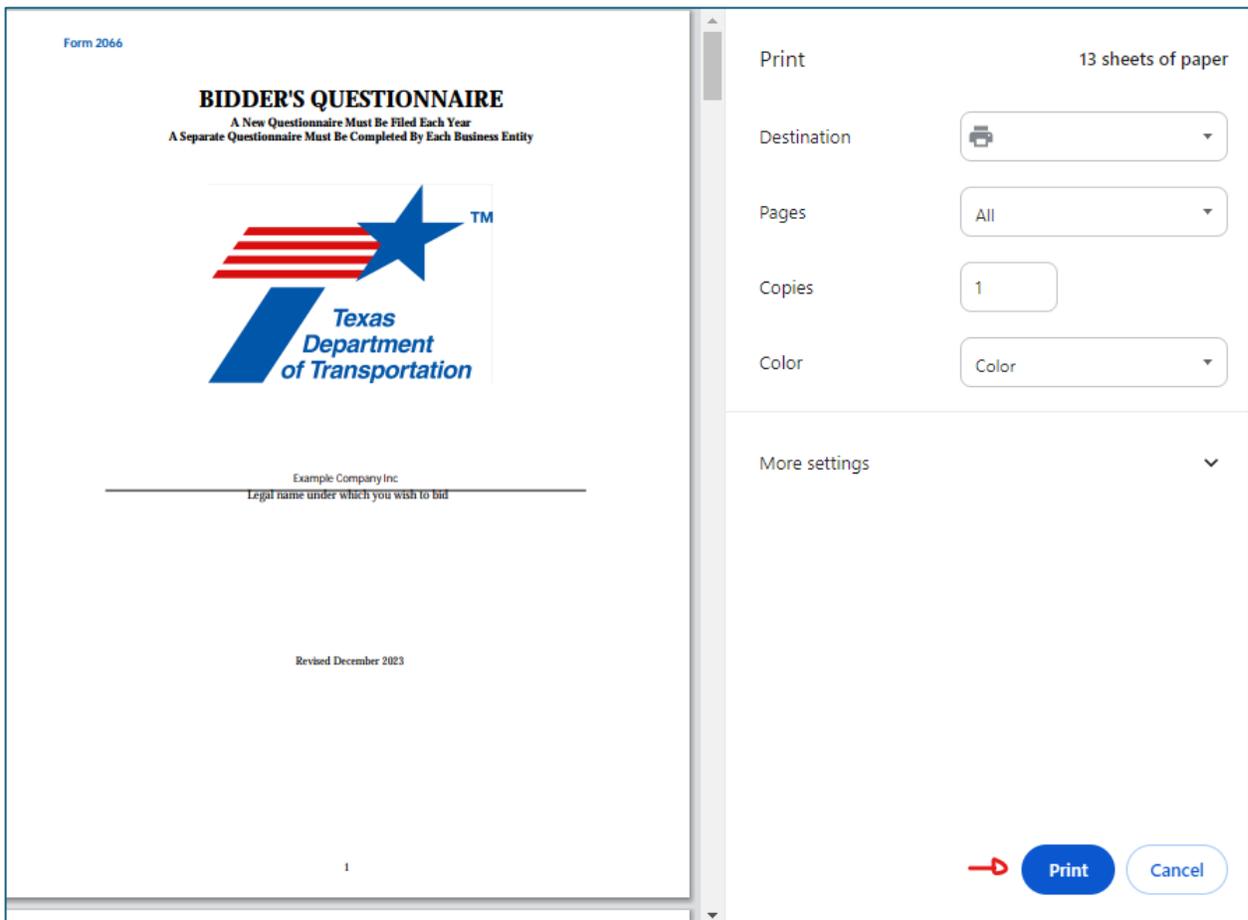

3. Complete the form on your browser.

4.   Once complete, click on the Print-Download button at the bottom right of the first page.
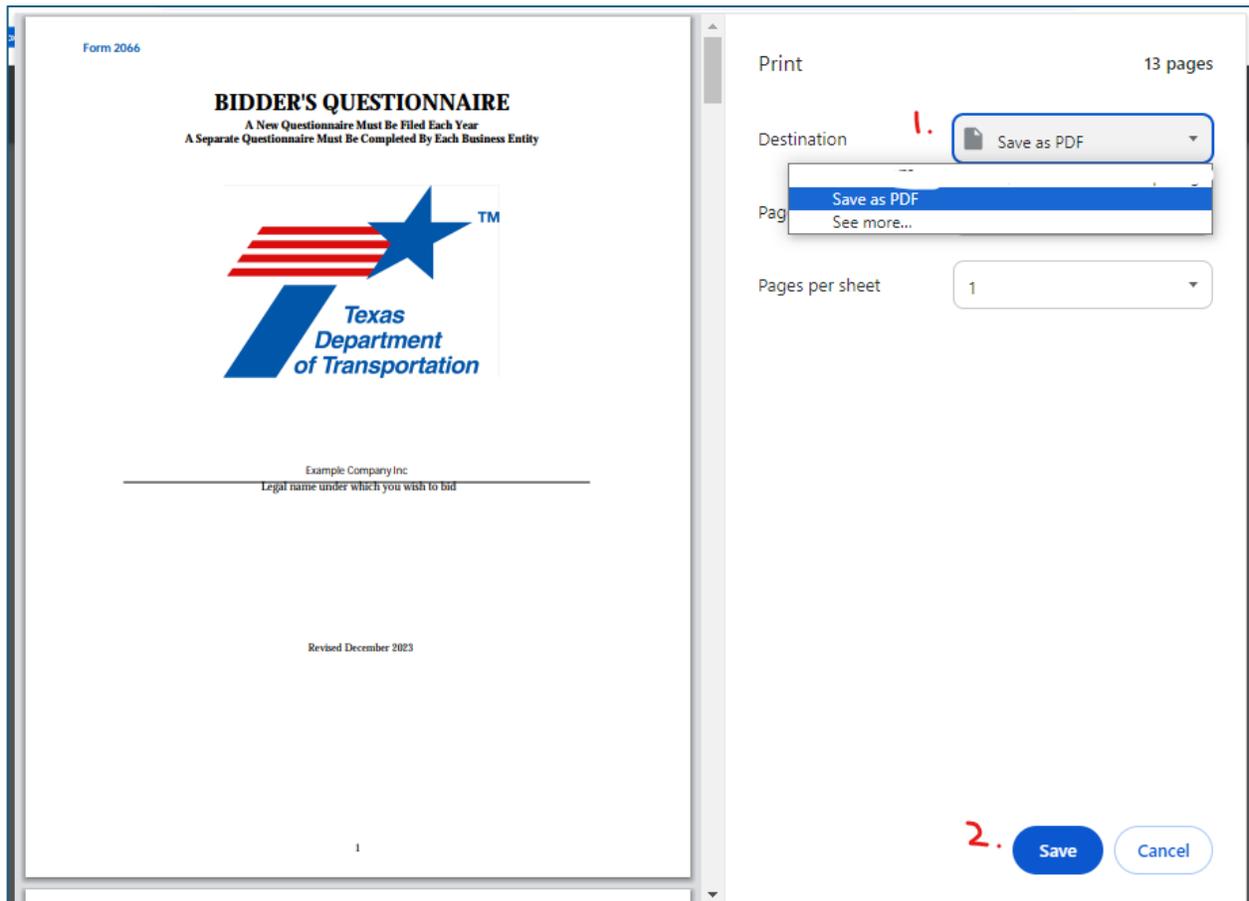
Print -Download

5.   This should open a page on your browser that looks similar to below. At the top right, click on the print icon.
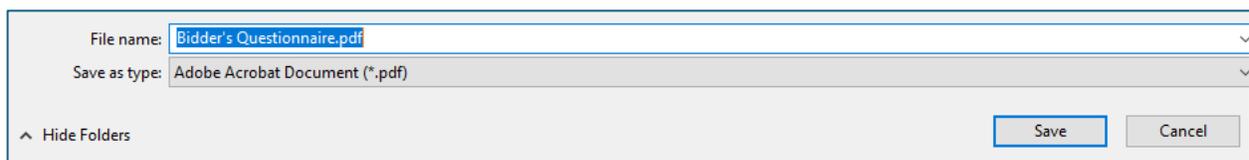

6.   Print the filled-out questionnaire.

7. If you wish to save a pdf copy, select "Save as PDF" in the Destination drop-down menu. If you do not have that option, you may need to "See more..." to add that option. Then click on Save at the bottom right.

8. Using the Save As menu, save the pdf to a location on your computer such as your Desktop, Documents, or Downloads.

9. With your printed copy, sign and notarize the document on the appropriate page(s).

10. Submit your document along with any financials/attachments using **ONE** method: email, Box upload, or physical mail (USPS/FedEx/UPS, etc.) Email is the fastest and most efficient method. See the second page of the questionnaire for more details.

11. Once received, a reviewer will be in touch with you within 10 calendar days with further corrections or approval.