



# Prime Provider Evaluations

## PEPS Fireside Chat

### July 9<sup>th</sup>, 2021

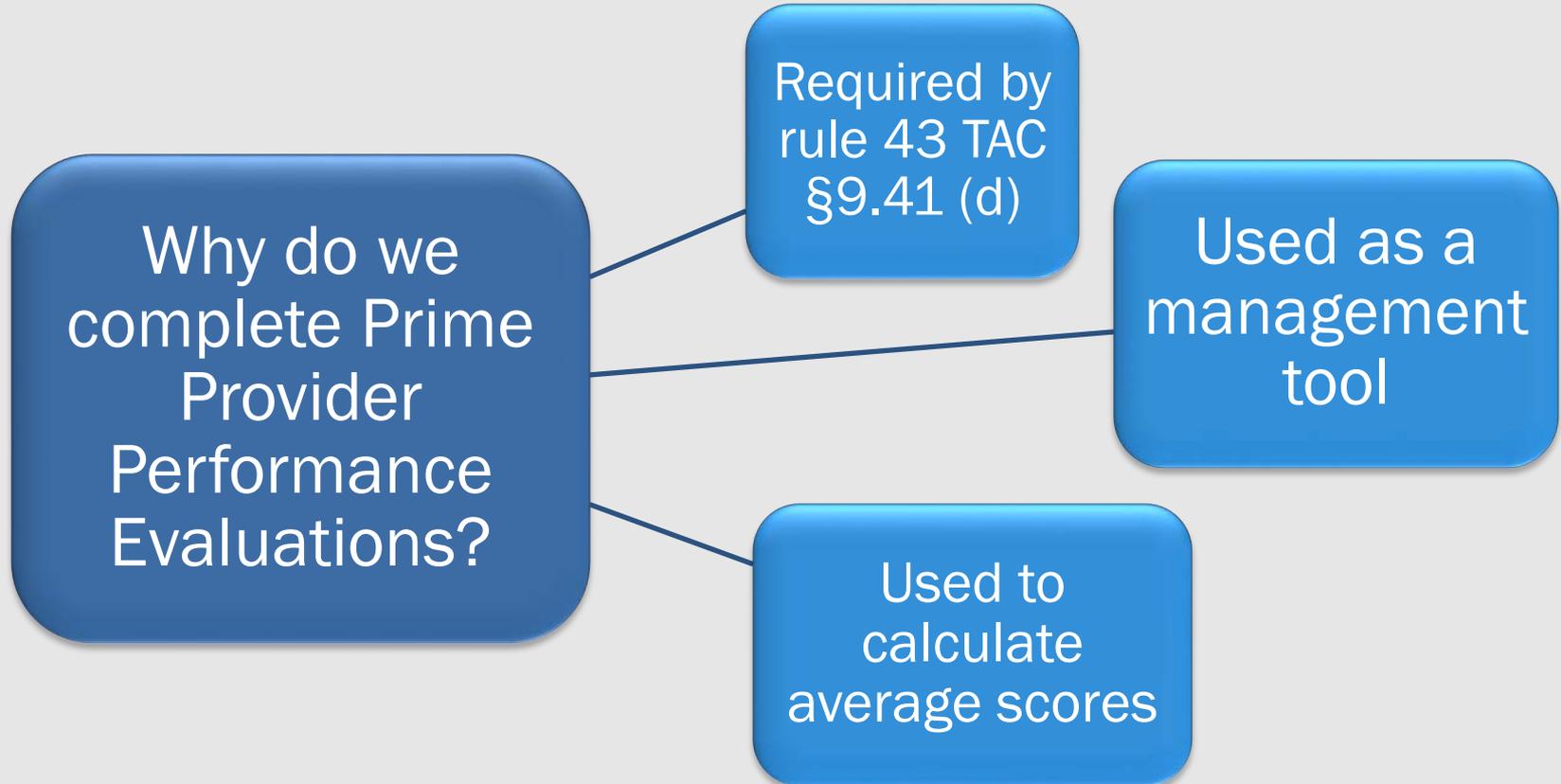
Martin L. Rodin, P.E.



## Prime Provider Evaluations

General  
Information,  
Statistics,  
Scores and  
Appeals

# Why do evaluations?

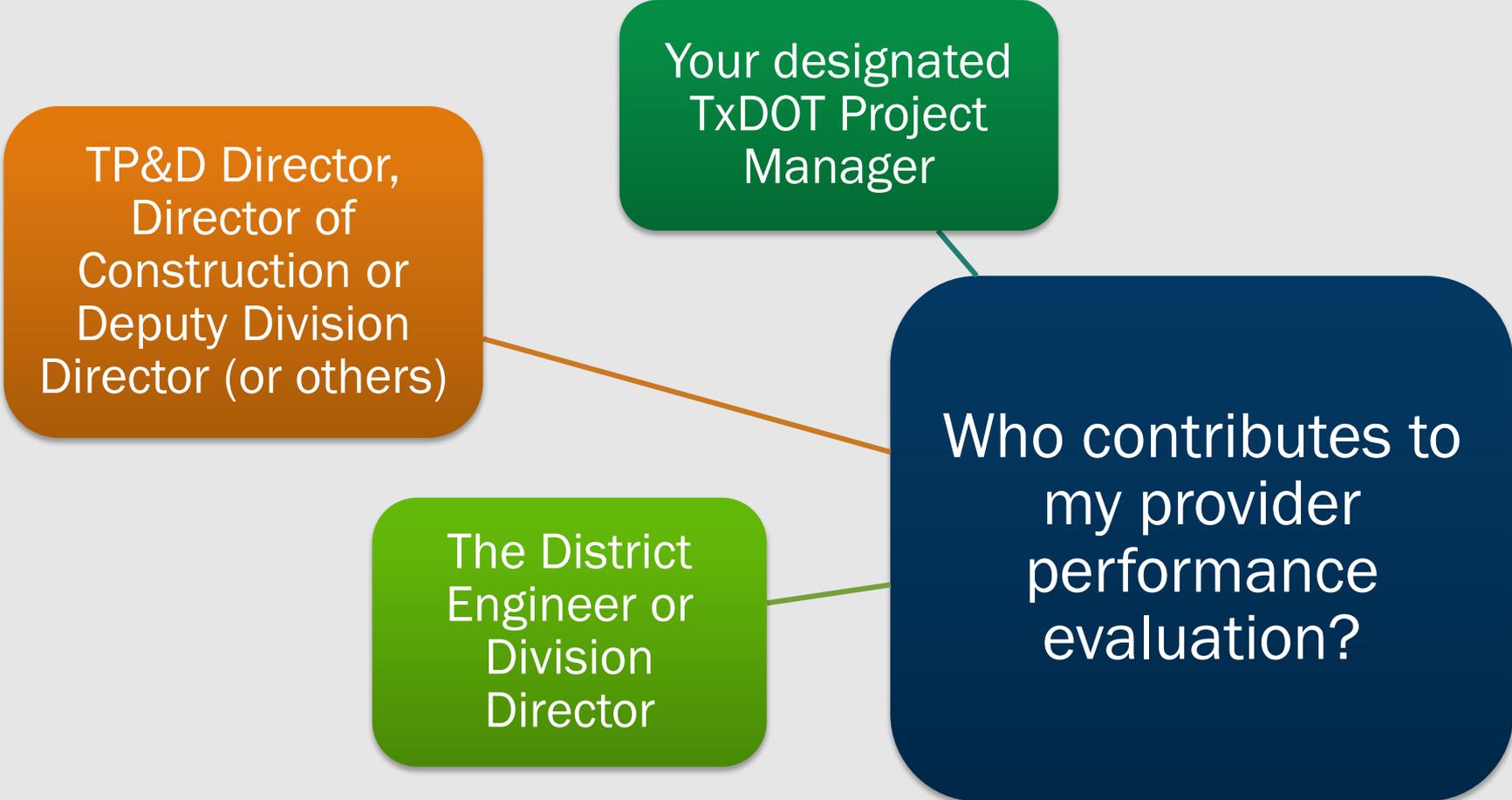




Contract Evaluations - Annual

Work Authorization Evaluations - Specific

# Who does my evaluation?



## How do we use evaluation scores?



TxDOT began using PS-CAMS evaluation scores in August 2019

From August 2019 forward, scores from CCIS were no longer used

PS-CAMS evaluation scores are used during the proposal evaluation

Evaluation Score Average (ESA) = (PM score \* 80%) + (Firm score \* 20%)

If a firm or PM doesn't have a score in PS-CAMS, the median score is used

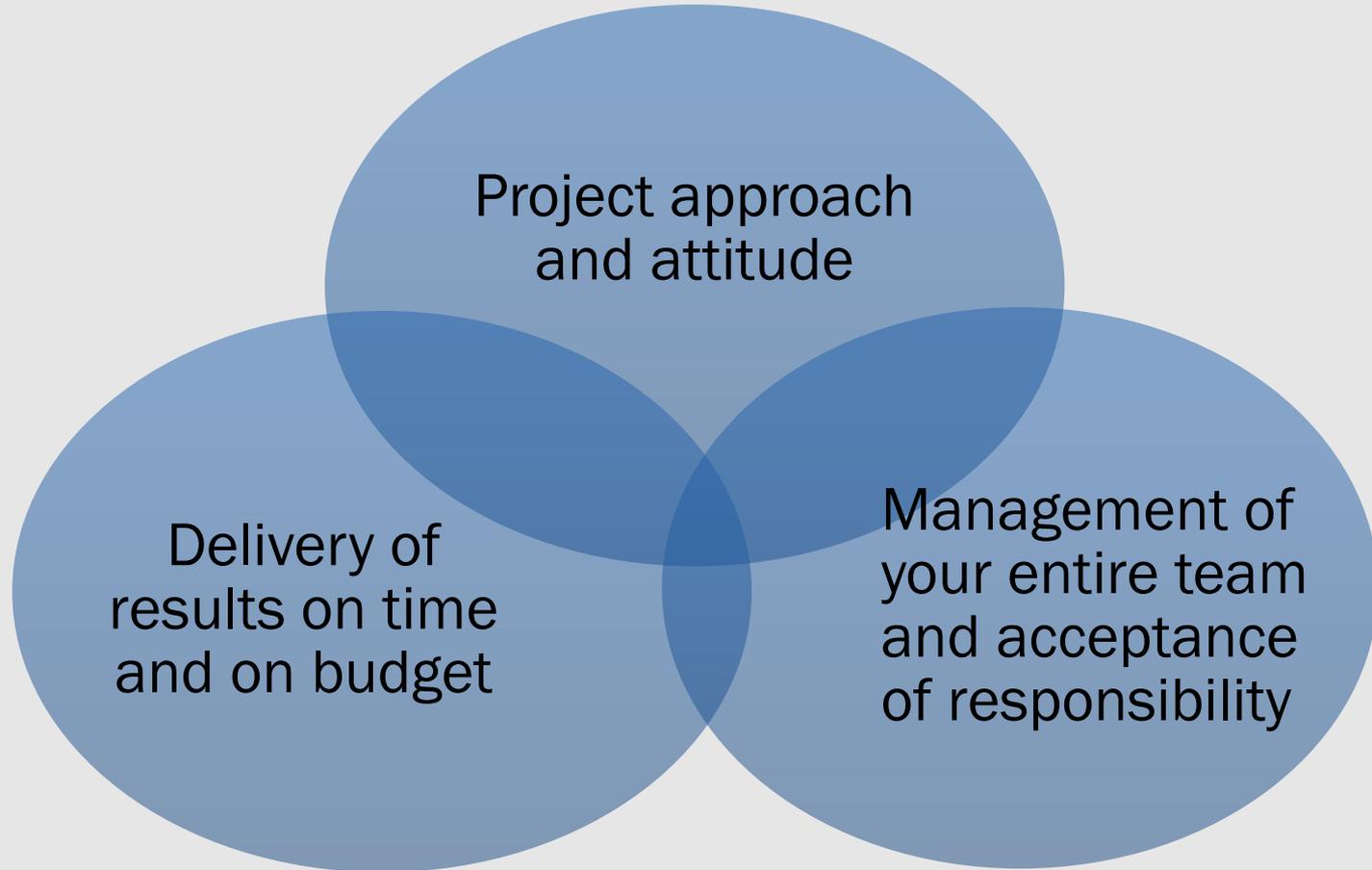
# ESA Scoring Criteria

The Evaluation Score Average (ESA) is used to determine the Prime Provider Past Performance Score during the selection process.

ESA Range	Selection Score
$80 \leq \text{ESA}$	5
$60 \leq \text{ESA} < 80$	4
$40 \leq \text{ESA} < 60$	3
$20 \leq \text{ESA} < 40$	2

Note: There are no ESA scores lower than 20, because the minimum score is 20.

# What affects my evaluation?



# How is the scoring weighted? All one (1) scores

Criterion No	Criteria Measured	Description	Assigned Raw Score by TxDOT	Weight	Weighted Score	Designee
1.a	Accuracy	Information and quantities are correct	1	7.5	7.5	PROJECT MANAGER
1.b	Completeness	Deliverables included all required elements	1	5	5	
2	Timeliness of Submittals	Deliverables/reports submitted on time	1	7.5	7.5	
3.a	Budget	Costs billed are consistent with progress of work to date, budget is well managed	1	1	1	
3.b	Schedule	Adherence to schedule and ability to meet deadlines	1	1	1	
3.c	Invoices	Invoices are accurate, timely, consistent, and prepared according to the payment type and contract terms	1	1	1	
4	PM Responsiveness and Availability	PM anticipates and identifies needs of TxDOT and makes necessary adjustments	1	7.5	7.5	
5	Resolution of Issues	Issues are quickly resolved without TxDOT help	1	2.5	2.5	
6	Communication and Coordination	Issues are communicated promptly and professionally	1	2.5	2.5	
7	Management of Sub-Providers	PM took responsibility for subs work and managed any issues	1	2.5	2.5	
8	Adequate use and prompt payment of HUB/DBE firms	HUB/DBE firms were utilized according to requirements	1	1	1	
9	PM performance	Based on their performance would you want to work with this PM again?	1	1	1	
1	Firm responsiveness	Identifies TxDOT needs making necessary adjustments, (e.g. adjusting resources to meet demands, replacing PM due to problems)	1	10	10	FIRM
2	Firm invoicing	Invoices are accurate, timely, consistent, and prepared according to the payment type and contract terms	1	5	5	
3	Firm resource management	Personnel, expertise, and equipment are appropriately allocated for the project	1	5	5	

60

FINAL SCORE:

20%

# How is the scoring weighted? All three (3) scores

Criterion No	Criteria Measured	Description	Assigned Raw Score by TxDOT	Weight	Weighted Score	Designee
1.a	Accuracy	Information and quantities are correct	3	7.5	22.5	PROJECT MANAGER
1.b	Completeness	Deliverables included all required elements	3	5	15	
2	Timeliness of Submittals	Deliverables/reports submitted on time	3	7.5	22.5	
3.a	Budget	Costs billed are consistent with progress of work to date, budget is well managed	3	1	3	
3.b	Schedule	Adherence to schedule and ability to meet deadlines	3	1	3	
3.c	Invoices	Invoices are accurate, timely, consistent, and prepared according to the payment type and contract terms	3	1	3	
4	PM Responsiveness and Availability	PM anticipates and identifies needs of TxDOT and makes necessary adjustments	3	7.5	22.5	
5	Resolution of Issues	Issues are quickly resolved without TxDOT help	3	2.5	7.5	
6	Communication and Coordination	Issues are communicated promptly and professionally	3	2.5	7.5	
7	Management of Sub-Providers	PM took responsibility for subs work and managed any issues	3	2.5	7.5	
8	Adequate use and prompt payment of HUB/DBE firms	HUB/DBE firms were utilized according to requirements	3	1	3	
9	PM performance	Based on their performance would you want to work with this PM again?	3	1	3	
1	Firm responsiveness	Identifies TxDOT needs making necessary adjustments, (e.g. adjusting resources to meet demands, replacing PM due to problems)	3	10	30	FIRM
2	Firm invoicing	Invoices are accurate, timely, consistent, and prepared according to the payment type and contract terms	3	5	15	
3	Firm resource management	Personnel, expertise, and equipment are appropriately allocated for the project	3	5	15	

180

FINAL SCORE:

60%

# How is the scoring weighted?

# All five (5) scores

Criterion No	Criteria Measured	Description	Assigned Raw Score by TxDOT	Weight	Weighted Score	Designee
1.a	Accuracy	Information and quantities are correct	5	7.5	37.5	PROJECT MANAGER
1.b	Completeness	Deliverables included all required elements	5	5	25	
2	Timeliness of Submittals	Deliverables/reports submitted on time	5	7.5	37.5	
3.a	Budget	Costs billed are consistent with progress of work to date, budget is well managed	5	1	5	
3.b	Schedule	Adherence to schedule and ability to meet deadlines	5	1	5	
3.c	Invoices	Invoices are accurate, timely, consistent, and prepared according to the payment type and contract terms	5	1	5	
4	PM Responsiveness and Availability	PM anticipates and identifies needs of TxDOT and makes necessary adjustments	5	7.5	37.5	
5	Resolution of Issues	Issues are quickly resolved without TxDOT help	5	2.5	12.5	
6	Communication and Coordination	Issues are communicated promptly and professionally	5	2.5	12.5	
7	Management of Sub-Providers	PM took responsibility for subs work and managed any issues	5	2.5	12.5	
8	Adequate use and prompt payment of HUB/DBE firms	HUB/DBE firms were utilized according to requirements	5	1	5	
9	PM performance	Based on their performance would you want to work with this PM again?	5	1	5	
1	Firm responsiveness	Identifies TxDOT needs making necessary adjustments, (e.g. adjusting resources to meet demands, replacing PM due to problems)	5	10	50	FIRM
2	Firm invoicing	Invoices are accurate, timely, consistent, and prepared according to the payment type and contract terms	5	5	25	
3	Firm resource management	Personnel, expertise, and equipment are appropriately allocated for the project	5	5	25	

300

FINAL SCORE:

100%

# Suggested tips for a successful evaluation

- Have a robust kick-off meeting (know your customer)
- Communicate frequently using multiple tools (use everything)
- Provide transparent progress reports (open and honest)
- Verify District or Division preferences early (make sure to include them)
- Manage the entire team, not just your staff (accept responsibility)
- Be the project manager you aspire to be (deliver results)

# PM and Firm Score Distributions



PSCAMS Professional Services Data	FY2019	FY2021
PM Mean Score	75.61	76.92
PM Median Score	74.25	76.50
Firm Mean Score	74.15	75.08
Firm Median Score	70.00	75.00



# Average PM and Firm Score - Districts

Avg Evaluation PM Score

77.0

Avg Evaluation Firm Score

75.2

[User Guidance](#)

District or Division  
District

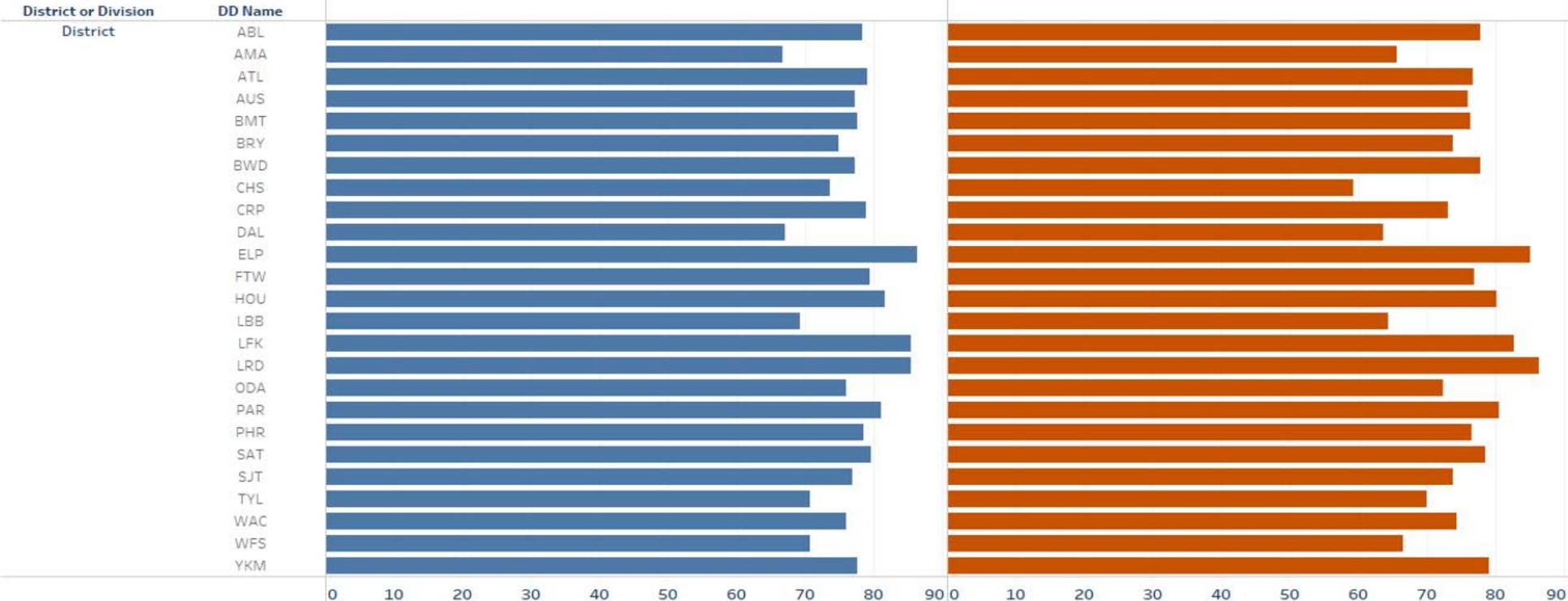
DD Name  
All

Eval Type  
All

Contract Nbr  
All

Evaluation PM Score

Evaluation Firm Score





# Average PM and Firm Score - Divisions

Avg Evaluation PM Score

80.2

Avg Evaluation Firm Score

78.4

[User Guidance](#)

District or Division

Division

DD Name

All

Eval Type

All

Contract Nbr

All

Evaluation PM Score

Evaluation Firm Score

District or Division

DD Name

Division

BRG

CST

DES

ENV

GAO

MNT

MRD

MTD

PFD

ROW

RRD

SPD

SSD

TOD

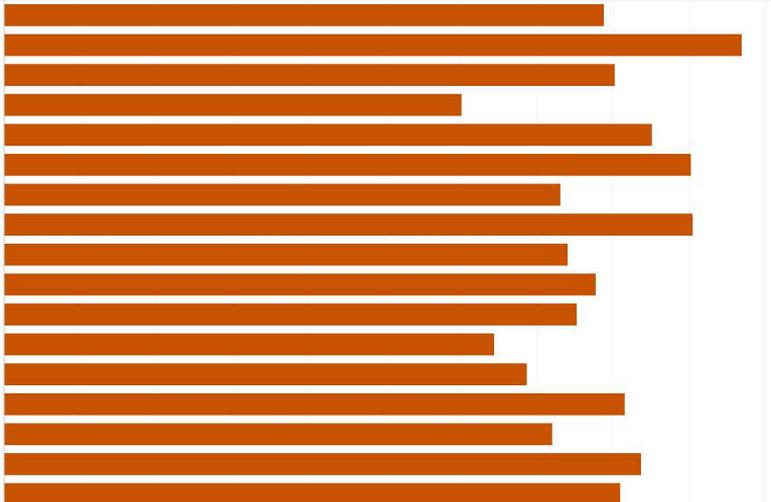
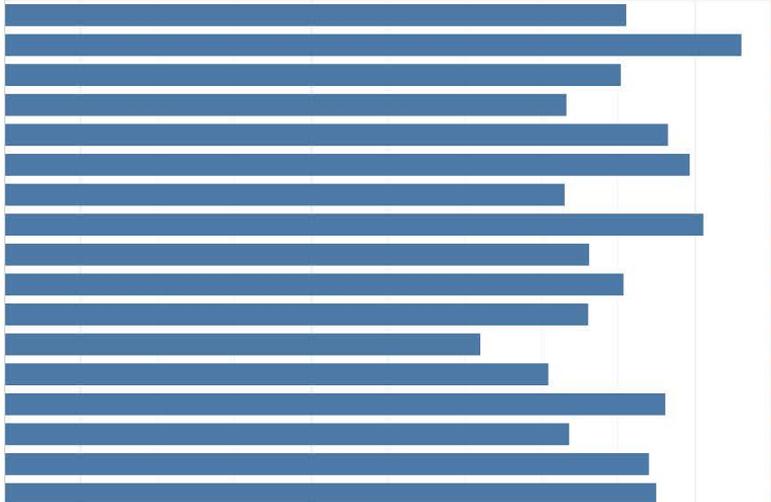
TPD

TPP

TRF

0 10 20 30 40 50 60 70 80 90 100

0 10 20 30 40 50 60 70 80 90 100



# Appealing the results of a Prime provider evaluation

Title 43 TAC §9.41 (f) defines the process

TxDOT PM & Provider PM try to resolve the scoring dispute



If the PMs can't resolve the issue, then the dispute goes to the TxDOT District Engineer (DE) or Division Director (DD) for consideration



If resolution is not reached, the issue is escalated to the PEPS Division Director (PEPS DD).



PEPS DD will gather information, speak with TxDOT staff as well as the firm's staff, and then provide the final decision in writing.



Void the evaluation

Request a re-evaluation or make an adjustment

Affirm the original evaluation



- TAC Rule Changes
- Standardizing evaluation comments
- H-2 Tab on Work Authorizations in PSCAMS
- Auto-routing through DocuSign for Invoicing and work authorizations

# Standardizing comments (and other fun stuff)

## TAC rule changes

- Will eliminate the SOQ and use only Proposals going forward
- Will allow evaluation of employees other than project manager
- Will allow extension of state ID contracts beyond five years
- Will add fourth year to issue new work authorizations
- Will exempt Facilities Engineering from AQ requirements

## All scoring elements have added comments now

- Comments are all editable. Can add to or modify any standard comment
- Comments add clarity to sub-provider management scoring
- Comments add clarity to HUB/DBE and prompt payment scoring

# Questions

